



**Invitation for Prequalification (IFP)  
Nepal Rastra Bank  
Currency Management Department**

**Prequalification of Bidders for the Procurement of Designing,  
Printing, Supply and Delivery of Nepalese Banknotes and  
Related Services**

**Date of publication : 10-01-2025  
IFP No: NRB/BANKNOTE/PQ/01/081/82  
Deadlines for Application: 24-02-2025**

1. Nepal Rastra Bank (NRB), the central bank of Nepal, has allocated funds from its own resources and intends to apply towards the cost of the Designing, Printing, Supply and Delivery of Nepalese Banknotes and Related Services, and it intends to apply part of the proceeds of this fund for payments under the contracts for Designing, Printing, Supply and Delivery of Nepalese Banknotes and Related Services.
2. Nepal Rastra Bank intends to prequalify firms for two years or one complete cycle of Designing, Printing, Supply and Delivery of Nepalese Banknotes of each denomination in circulation. It is expected that invitations to bid will be made as indicated in ITA 29.1.
3. Prequalification will be conducted following the criteria contained in the prequalification document and is open to applicants from all countries.
4. Interested eligible Applicants may obtain further information and inspect the prequalification document at the office of Nepal Rastra Bank (address below) within office hours. A complete set of prequalification document in English may be purchased from the office of Currency Management Department, Nepal Rastra Bank, Thapathali, Kathmandu, Nepal and the office of Mint Division, Nepal Rastra Bank, Babarmahal, Kathmandu, Nepal upon the submission of a written application to purchase the prequalification document or security encrypted prequalification document may be purchased via email, and upon payment of a non-refundable fee with the following details on or before 23-02-2025 during office hours.  
Name of the Bank: Nepal Rastra Bank  
Name of the Office: Banking Department, Thapathali, Kathmandu  
Account Name: Currency Management Department

Account Number:	1309901/011-000-524: for bid currency in NPR, or
	1309901/011-000-840: for bid currency in USD, or
	1309901/011-000-978: for bid currency in EUR, or
	1309901/011-000-826: for bid currency in GBP.

Cost of Prequalification Document: NPR 15,000 or USD 111 or Euro 106 or GBP 88.  
SWIFT Code: NRBLNPKA (The SWIFT message is also required to specify the Account Number as mentioned above for respective currency)

5. Interested eligible Applicants shall submit the Application to the office of Nepal Rastra Bank, Currency Management Department, Thapathali, Kathmandu, Nepal by hand/courier on or before 12:00 Noon, Nepal Standard Time, on 24-02-2025 (46th day of IFP publication). Applications received after this deadline will be rejected.
6. Applications shall be opened in the presence of Applicants/Applicant's authorized representative who choose to attend at 1:00 PM, Nepal Standard Time on 24-02-2025 (46th day of IFP publication) at the office of Nepal Rastra Bank, Currency Management Department, Thapathali, Kathmandu, Nepal. However, NRB reserves the right to open the applications in the absence of Applicants/Applicant's authorized representative.
7. If the last date of purchasing, submission and opening falls on a Nepalese public holiday, the next consecutive working day shall be applicable for purchase, submission and opening.
8. If the blacklisted (as per Public Procurement Act) firm, institution or company including its directors or any investors has opened or operated a new firm, company, or institution; such firm, institution, or company shall not be eligible to submit the application.
9. Pre-application submission meeting shall be held at Nepal Rastra Bank, Currency Management Department, Thapathali, Kathmandu, Nepal, at 11:00 AM, Nepal Standard Time on 06-02-2025. If the aforementioned date is a Nepalese public holiday, it shall be held on the next consecutive working day.
10. Application form shall be duly filled up and each page should be signed by the authorized person with the company's seal affixed.
11. Information submitted by the Applicants shall be treated as confidential and the application shall not be returned.
12. Name of prequalified Applicant shall be made public and informed.
13. This IFP notice can be also viewed at NRB's website: <http://www.nrb.org.np>

**Nepal Rastra Bank**  
Currency Management Department  
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Telephone: 977-1-5925562  
Email: [noteprocurement@nrb.org.np](mailto:noteprocurement@nrb.org.np)

**Nepal Rastra Bank**  
Currency Management Department, Mint Division  
Babarmahal, Kathmandu, Nepal  
Telephone: 977-01-4102186, 977-01-4102135  
Email : [mint@nrb.org.np](mailto:mint@nrb.org.np)