

# **Sun Communities, Inc**

## **Occupational Health and Safety Policy**

At Sun Communities, Inc. (“Sun”), our team members (“Team Members”) are our most important asset in assuring that we fulfill our commitment to improve the quality of life for our residents, guests, and members ("Customers"). In fulfilling this mission, we strive to provide a safe and healthy work environment for our Team Members, while complying with all applicable health and safety laws, regulations, and company specific policies. We seek to minimize health, safety, and environmental risks to our Team Members, customers, and communities in which we serve by embracing [or adhering to] safe operating procedures and practices, and ensuring emergency plans are in place should an incident occur.

### **Health and Safety Management**

Our Safety and Operational Risk Team oversees our health and safety program. It is the responsibility of property managers to implement, oversee and ensure compliance with company safety programs and training. Our health and safety protocols apply to all employees and contractors. On-site contractors are required to follow applicable local, state and federal laws including providing training related to our health and safety procedures and emergency response to ensure proper preparation ahead of work at Sun’s properties.

### **Safety Training**

We believe all accidents are preventable. In keeping with this belief, we provide the proper tools, safeguards, and training to prevent accidents. Our managers are responsible for ensuring that each team member receives appropriate training and instructions to perform his or her job in a safe manner. All Team Members must participate in safety training during the onboarding process, and thereafter, regular full-time and part-time Team Members in the field will complete an annual safety training course.

### **Safety Reporting**

Each Sun Team Member is responsible for reporting any potential health hazards and unsafe conditions or practices to their supervisor or Human Resources (“HR”) for review and potential corrective action. In the event a Team Member is injured at work, the injury must be reported to a supervisor immediately, regardless of the extent of the injury. All health and safety related incidents reported will be documented, tracked, and reviewed to improve safety outcomes.

## **Safety Programs**

Sun is committed to employing a multi-faceted approach to manage and reduce risk through in-depth regulatory oversight and programs that include: AEDs Program, Annual Community Safety Inspections, Emergency and Disaster Preparedness and Procedures, Hazard Communications/Right to Know Program, Vehicle Safety guidelines, and availability of safety related material for all Team Members to access via our corporate intranet site.

## **Safety Inspections**

Each location is inspected several times each year to ensure safety standards are being met, with comprehensive safety inspections completed annually . In addition, third-party safety inspections of individual locations will be conducted, averaging 30 communities annually.

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