

Proactive Release

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The following Cabinet papers and related Cabinet minutes have been proactively released by the Minister for Trade

Title	Reference
<i>Cabinet Minute of Decision – Proposed Overseas Travel: Hon Todd McClay - November 2024</i>	CAB-24-MIN-0404
<i>Proposed Overseas Travel: Hon Todd McClay - November 2024</i>	



Cabinet

Minute of Decision

This document contains information for the New Zealand Cabinet. It must be treated in confidence and handled in accordance with any security classification, or other endorsement. The information can only be released, including under the Official Information Act 1982, by persons with the appropriate authority.

Proposed Overseas Travel: Hon Todd McClay - November 2024

Portfolio Trade

On 21 October 2024, Cabinet:

- 1 **authorised** the absence of Hon Todd McClay from New Zealand, from 3 to 11 November 2024, to travel to Shanghai and Guangzhou, China to lead a business and trade delegation to the China International Import Expo (CIIE);
- 2 **agreed** that he be accompanied by one member of staff;
- 3 **noted** that he will be accompanied by his partner, whose costs will be met by him personally;
- 4 **approved** the estimated expenditure of up to \$43,557 for the travel expenses of the Ministerial party as a charge to Vote Internal Affairs (Members of the Executive – Travel);
- 5 **noted** that he will also be accompanied by officials from the Ministry of Foreign Affairs and Trade and New Zealand Trade and Enterprise, whose travel costs will be met by their agencies;
- 6 **agreed** that in his absence:
 - 6.1 Hon Mark Patterson act as Minister of Agriculture;
 - 6.2 Hon Simon Watts act as Minister of Forestry;
 - 6.3 Hon Tama Potaka act as Minister for Hunting and Fishing;
 - 6.4 Hon Nicola Grigg act as Minister for Trade;
- 7 **noted** that leave from Parliament has been approved.

Rachel Hayward
Secretary of the Cabinet

~~In Confidence~~

Office of the Minister for Trade

Chair, Cabinet

Proposed Overseas Travel: Hon Todd McClay - November 2024

- 1 I seek Cabinet approval to travel to Shanghai and Guangzhou, China, from Sunday, 3 November to Monday, 11 November 2024 to lead a business and trade delegation to the China International Import Expo (CIIE).
- 2 The Prime Minister has approved the travel in-principle, and House leave has been approved by the Party Whip.

Purpose of Travel

- 3 I propose to travel to Shanghai with a trade mission of 70 New Zealand companies participating in the CIIE and related side events. The CIIE is China's premier trade-focused event, attracting over 3,400 exhibitors representing over 150 countries/regions. I will then travel to Guangzhou to promote New Zealand businesses and engage with local organisations.
- 4 As part of the CIIE programme, I will attend set-piece events like the VVIP Dinner hosted by Premier Li Qiang, opening ceremony and engagements with New Zealand companies. I will also support and promote New Zealand business activities at and around CIIE and in Guangzhou by attending the re-opening of New Zealand Central, the New Zealand Business Leaders' BBQ, a Zespri Channel Partner Event and well as a number of trade related announcements and signings.
- 5 I request that my partner travel to China with me and confirm that there will be no additional cost to the taxpayer.

Ministerial Party

- 6 I will be accompanied by one member of staff from my office and my partner.
- 7 Officials from the Ministry of Foreign Affairs and Trade (MFAT) and New Zealand Trade and Enterprise (NZTE) will accompany the delegation. All costs for agency staff will be covered from within the relevant agency baseline budget.

Travel Costs

- 8 Total estimated costs are comprised of:

Airfares:	\$26,746.00
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Accommodation:	\$5,650.00
Hospitality	\$8,000.00
Gifts and miscellaneous	\$1,250.00
Contingency (5%)	\$2,074.00
Total:	\$43,557.00

Acting Ministers

9 If my travel is approved, I note that the house is not sitting during my absence. I propose that the following colleagues act in my portfolios. This is subject to final confirmation.

- 9.1 Hon Patterson – Agriculture
- 9.2 Hon Watts – Forestry
- 9.3 Hon Potaka – Hunting and Fishing
- 9.4 Hon Grigg – Trade

Recommendations

1 I recommend that Cabinet:

- 1.1 authorise my absence from New Zealand from Sunday, 3 November to Monday, 11 November 2024 to lead a business and trade delegation to the China International Import Expo (CIIE);
- 1.2 agree that I be accompanied by one member of staff and my partner;
- 1.3 approve the estimated expenditure of \$43,557 for the travel expenses of the Ministerial party, as a charge to Vote: Internal Affairs: Members of the Executive – Travel;
- 1.4 note that I will be accompanied by officials from MFAT and NZTE, whose travel costs will be covered from within the relevant agency baseline budget;
- 1.5 agree that in my absence:
 - 1.5.1 Hon Patterson will be Acting Minister of Agriculture
 - 1.5.2 Hon Watts will be Acting Minister of Forestry
 - 1.5.3 Hon Potaka will be Acting Minister for Hunting and Fishing
 - 1.5.4 Hon Grigg will be Acting Minister for Trade
- 1.6 note that leave from Parliament has been approved by the Party Whip.

Authorised for lodgement

Hon Todd McClay

Minister for Trade

Proactively Released by the Minister for Trade