



**ALCOA CORPORATION**  
**SPECIAL MEETING OF STOCKHOLDERS**  
**RULES OF CONDUCT AND PROCEDURES**

---

**Welcome to the Special Meeting of Stockholders  
of Alcoa Corporation (“Alcoa” or the “Company”).**

**In fairness to all participants and in the interest of an orderly and constructive meeting, we ask that you abide by the following rules of conduct and procedures.**

1. **Authority to Conduct the Meeting:** William F. Oplinger, President and Chief Executive Officer, will serve as Chairman of this meeting (the “Chairman”) and has the authority to preside over the meeting and rule on any matters that may arise. Any action taken by the Chairman will be final and binding on all persons. The Chairman has the authority to speak for the entire Board of Directors (the “Board”).
2. **Attendance:** Stockholders will need their 16-digit control number located on their proxy materials to attend and vote during the meeting. Only stockholders at the close of business on June 5, 2024 (or their proxy holders) may vote during the meeting.
3. **Proposals:** The only business to be conducted at the meeting consists of the two proposals set forth in the Notice of Special Meeting of Stockholders and Proxy Statement. Proposals will be addressed in the sequence indicated on the Agenda.
4. **Voting:**
  - You do not need to vote at the meeting if you have already voted by telephone, internet, or mail. However, if you wish to change your vote, or if you have not previously voted, you may vote online during the meeting while the polls are open.
  - The polls will be open during the meeting. If any item of the official business of the meeting is not properly presented at the meeting, votes on that item will not be counted.
5. **Issues During the Meeting:**
  - If you encounter any difficulties accessing the meeting during the check-in or meeting time, please call 844-986-0822 (US) or 303-562-9302 (International) for assistance. Technical support will be available starting at 7:45 a.m. ET on July 16, 2024 through the conclusion of the meeting.
  - In the event of disorder, technical malfunction, or other significant problem that disrupts the meeting, the Chairman may adjourn, recess, or expedite the meeting or take such other action that the Chairman determines is appropriate in light of the circumstances. In such case, please stay connected to the meeting website for at least 15 minutes. If the meeting cannot be resumed, (i) all items of the official business of the meeting described in the Proxy Statement will be deemed to be properly presented before the meeting (including the stockholder proposal); (ii) all proxy and other votes received before the start of the interruption will be deemed to have been validly cast; and (iii) the official business of the meeting will be deemed to have been validly completed and the meeting adjourned immediately thereafter.
6. **Prohibitions:** Recording of the meeting is prohibited. Copying materials presented at the meeting, including screenshots and photographs, is also prohibited. The Company will make a replay of the webcast available



Alcoa

ALCOA CORPORATION  
SPECIAL MEETING OF STOCKHOLDERS  
RULES OF CONDUCT AND PROCEDURES  
(continued)

---

approximately 24 hours after the end of the meeting on the Investors portion of our website at <https://investors.alcoa.com> and on [www.virtualshareholdermeeting.com/AA2024SM](http://www.virtualshareholdermeeting.com/AA2024SM).

*The violation of any of these rules will be considered cause for expulsion from the meeting.*

*Thank you for your cooperation and participation.*