



AGENDA

FINANCE AND ADMINISTRATION COMMITTEE and SPECIAL MEETING OF THE BOARD OF DIRECTORS

WEST BASIN MUNICIPAL WATER DISTRICT
July 17, 2024 – 11:30 AM

West Basin Municipal Water District
17140 S. Avalon Blvd.
Carson, CA 90746

And

Director Gray will participate remotely from:
3008 W. 82nd Place
Inglewood, CA 90305

Teleconference Option for Public Participation

[Join the meeting now](#)

Meeting ID: 219 623 653 799

Passcode: mHMoZp

Dial-in by phone

[+1 213-349-1594,,298868424#](#) United States, Los Angeles

Phone conference ID: 298 868 424#

Scott Houston, Chair | Harold Williams, Member | Gloria Gray, Alternate

* The Finance and Administration Committee meeting is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board, who are not assigned to the Finance and Administration Committee, may attend and participate as members of the Board, whether or not a quorum of the Board is present. In order to preserve the function of the Committee as advisory to the Board, members of the Board who are not assigned to the Finance and Administration Committee will not vote on matters before the Committee.

1. **CALL TO ORDER**

2. **DETERMINATION OF QUORUM**

3. **PUBLIC COMMENT**

NOTE: Members of the public are invited to present comments to the Board on matters within the District's jurisdiction but not on the agenda. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to inform the Board Secretary prior to the start of the meeting. The public may present comments on agenda items when the matter is called. The Brown Act prohibits action or discussion on items not appearing on the agenda. However, directors and staff are allowed to briefly respond to statements made or questions asked during this portion of the agenda. Directors and staff may also ask questions for clarification in response to a public comment.

4. **PRESENTATIONS**

5. **ACTION CALENDAR**

A. Approval of Minutes

Recommendation:

That the Board approve the:

June 7, 2024 – Special Board Minutes

June 24, 2024 – Regular Board Minutes

B. Consider Sponsorship of Fiscal Year 2024-25 Community Outreach Events

Recommendation:

1. Director Houston recommends that the Board consider approving sponsorship of the El Segundo Rotary Club's Movie in the Park event scheduled to be held on Saturday, August 3, 2024, in the amount of \$500.
2. Director Houston recommends that the Board consider approving sponsorship of the Culver City Arts Foundation's Summer Sunset Music Series event beginning with the performance scheduled to be held on Thursday August 8, 2024, in the amount of \$1,000.
3. Director Williams recommends that the Board consider approving sponsorship of the South Coast Botanic Garden Sunset Series event scheduled to be held on Thursday, August 15, 2024, in the amount of \$2,500.
4. Director Houston recommends that the Board consider approving sponsorship of the El Segundo Chamber of Commerce's Main Street Car Show event scheduled to be held on Saturday, August 17, 2024, in the amount of \$600.
5. Director Houston recommends that the Board consider approving sponsorship of the Boys & Girls Club of Malibu's Chili Cook-Off event scheduled to be held from Friday, August 30 to Monday, September 2, 2024, in the amount of \$1,000.
6. Director Houston recommends that the Board consider approving sponsorship of the El Segundo Kiwanis Club's Main Street Fair event scheduled to be held on Saturday, September 28, 2024, in the amount of \$500.
7. Director Gray recommends that the Board consider approving sponsorship of the Hawthorne Chamber of Commerce's 10th Annual Golf Tournament event scheduled to be held on Monday, September 30, 2024, in the amount of \$3,000.

C. Consider Fiscal Year 2024-2025 District Sponsorship Requests

Recommendation: That the Board consider approving sponsorship of:

1. The Urban Water Institute Annual Water Conference to be held August 21-23 at the Paradise Point Resort in San Diego, CA;
2. The 2024 WaterReuse California Annual Conference to be held September 15-17 at the Hyatt Regency Orange County in Garden Grove, CA;
3. The Los Angeles Waterkeeper "Making Waves 2024" fundraising event to be held on Friday, October 18 from 11:00 am to 2:00 pm at The LINE hotel in Koreatown; and
4. The 2024 WaterReuse Industrial Reuse Conference to be held November 19-21 at the Hyatt Regency Resort in Indian Wells, CA.

D. Select Candidate for California Special Districts Association Board of Directors Election for Southern Network Seat for 2024-2026 Term

Recommendation: That the Board select a candidate for the CSDA Southern Network Director seat for the 2024-2026 term.

E. Award Lease Agreement: Multi-Function Printers

Recommendation: That the Board authorize the General Manager to sign the multi-function printer lease agreement with Wells Fargo Vendor Financial Services for a not-to-exceed lease amount of \$70,251.00 plus applicable sales tax, and a fixed print rate of \$0.0055 for black/white prints/copies and fixed print rate of \$0.049 for color prints/copies.

6. INFORMATION CALENDAR

A. Monthly Financial Report

7. CLOSED SESSION

8. DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

9. ADJOURNMENT

10. NEXT SCHEDULED MEETING The next Regular meeting is scheduled to be held on August 13, 2024.

NOTE: At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Notice of this agenda and materials may be found at the District's Office located at 17140 S Avalon Boulevard, Carson, California and on the District's website at www.westbasin.org. For further information or questions, please contact the Board Secretary at (310) 217-2411. Disability-related aids, language translation or other services are available to enable persons with a disability to participate in this meeting, consistent with the federal Americans with Disabilities Act of 1990 and can be provided by the Board Secretary upon request. Should you require special accommodations to participate in the meeting, including language translation, please contact the Board Secretary at least 72 hours in advance of the meeting at (310) 217-2411.