



AGENDA

REGULAR BOARD MEETING

WEST BASIN MUNICIPAL WATER DISTRICT
July 22, 2024 – 1:00 PM

West Basin Municipal Water District
17140 S. Avalon Blvd.
Carson, CA 90746

And

Director Gray will participate remotely from:
3008 W. 82nd Place
Inglewood, CA 90305

Teleconference Option for Public Participation

[Join the meeting now](#)

Meeting ID: 216 220 369 030

Passcode: 7HND3M

Dial-in by phone

[+1 213-349-1594,,616307594#](#) United States, Los Angeles

Phone conference ID: 616 307 594#

Desi Alvarez, President | Harold Williams, Vice President
Gloria Gray, Treasurer | Donald Dear, Secretary | Scott Houston, Immediate Past President

1. **CALL TO ORDER**

2. **DETERMINATION OF QUORUM**

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**

NOTE: Members of the public are invited to present comments to the Board on matters within the District's jurisdiction but not on the agenda. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to inform the Board Secretary prior to the start of the meeting. The public may present comments on agenda items when the matter is called. The Brown Act prohibits action or discussion on items not appearing on the agenda. However, directors and staff are allowed to briefly respond to statements made or questions asked during this portion of the agenda. Directors and staff may also ask questions for clarification in response to a public comment.

5. **PRESENTATIONS**

A. Recognition of National Night Out

6. **ITEMS TOO LATE TO BE AGENDIZED**

7. **CONSENT CALENDAR**

A. Approval of Minutes

Recommendation:

That the Board approve the:

June 7, 2024 – Special Board Minutes

June 24, 2024 – Regular Board Minutes

B. Consider Sponsorship of Fiscal Year 2024-25 Community Outreach Events

Recommendation:

1. Director Houston recommends that the Board consider approving sponsorship of the El Segundo Rotary Club's Movie in the Park event scheduled to be held on Saturday, August 3, 2024, in the amount of \$500.
2. Director Houston recommends that the Board consider approving sponsorship of the Culver City Arts Foundation's Summer Sunset Music Series event beginning with the performance scheduled to be held on Thursday August 8, 2024, in the amount of \$1,000.
3. Director Williams recommends that the Board consider approving sponsorship of the South Coast Botanic Garden Sunset Series event scheduled to be held on Thursday, August 15, 2024, in the amount of \$2,500.
4. Director Houston recommends that the Board consider approving sponsorship of the El Segundo Chamber of Commerce's Main Street Car Show event scheduled to be held on Saturday, August 17, 2024, in the amount of \$600.
5. Director Houston recommends that the Board consider approving sponsorship of the Boys & Girls Club of Malibu's Chili Cook-Off event scheduled to be held from Friday, August 30 to Monday, September 2, 2024, in the amount of \$1,000.
6. Director Houston recommends that the Board consider approving sponsorship of the El Segundo Kiwanis Club's Main Street Fair event scheduled to be held on Saturday, September 28, 2024, in the amount of \$500.
7. Director Gray recommends that the Board consider approving sponsorship of the Hawthorne Chamber of Commerce's 10th Annual Golf Tournament event scheduled to be held on Monday, September 30, 2024, in the amount of \$3,000.

C. Consider Fiscal Year 2024-2025 District Sponsorship Requests

- Recommendation:** That the Board consider approving sponsorship of:
1. The Urban Water Institute Annual Water Conference to be held August 21-23 at the Paradise Point Resort in San Diego, CA in the amount of \$3,000;
 2. The 2024 WaterReuse California Annual Conference to be held September 15-17 at the Hyatt Regency Orange County in Garden Grove, CA in the amount of \$3,000; and,
 3. The 2024 WaterReuse Industrial Reuse Conference to be held November 19-21 at the Hyatt Regency Resort in Indian Wells, CA as a Table Topic Sponsor in the amount of \$2,000.

D. Award Lease Agreement: Multi-Function Printers

- Recommendation:** That the Board authorize the General Manager to sign the multi-function printer lease agreement with Wells Fargo Vendor Financial Services for a not-to-exceed lease amount of \$70,251.00 plus applicable sales tax, and a fixed print rate of \$0.0055 for black/white prints/copies and fixed print rate of \$0.049 for color prints/copies.

E. Award Agreement for Project Management Services for Drought Resiliency Water Conservation Program

- Recommendation:** That the Board authorize the General Manager to enter into an agreement with Maureen Erbeznik & Associates for Project Management Services for the District's Joint Drought Resiliency Water Conservation Program for a three-year term beginning August 1, 2024, through August 1, 2027, for a total not-to-exceed contract amount of \$304,600.

F. Amend Agreements for the Supply of Nitrified and Boiler Feed Recycled Water to the Torrance Refining Company LLC

- Recommendation:** That the Board authorize the General Manager to execute amendments to the three current agreements as provided in Attachments A, B, and C, extending the current lease agreement, and continuing the supply of nitrified and boiler feed recycled water to the Torrance Refinery through August 31, 2025.

8. **ACTION CALENDAR**

A. Consider Sponsorship of Fiscal Year 2024-25 Community Outreach Events

- Recommendation:** Director Houston recommends that the Board consider approving sponsorship of the Walk With Sally White Light White Night event scheduled to be held on Saturday, August 10, 2024, in the amount of \$2,500.

- B. Adopt Resolution No. 05-24-1208: Administrative Code Revisions – Add Conflict of Interest Policy Covering Design-Build Projects

Recommendation: That Board approve, adopt, and authorize the President to sign Resolution No. 05-24-1208, “A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT AMENDING THE WEST BASIN MUNICIPAL WATER DISTRICT ADMINISTRATIVE CODE TO ADD A CONFLICT OF INTEREST POLICY COVERING DESIGN BUILD PROJECTS (PART 5, CHAPTER 1).”

- C. Award Agreement for Owner's Advisor Services for Phase 1 of the DCS Replacement Project (CIP-10080)

Recommendation: That the Board authorize the General Manager to enter into an agreement with Arcadis U.S., Inc. for owner's advisor services on the DCS Replacement Project Phase 1 (CIP-10080) in the amount of \$600,341, plus a 10% contingency of \$60,034, for a total not-to-exceed contract amount of \$660,375.

- D. Select Candidate for California Special Districts Association Board of Directors Election for Southern Network Seat for 2024-2026 Term

Recommendation: That the Board select a candidate for the CSDA Southern Network Director seat for the 2024-2026 term.

- E. Adopt a Support Position on H.R. 8682 (Huffman)

Recommendation: That the Board adopt a “Support” position on H.R. 8682, the Water Conservation Rebate Tax Parity Act, as proposed by Representatives Jared Huffman (CA-02) and John Curtis (UT-03).

- F. Adopt Resolution No. 07-24-1212: Los Angeles County Water Plan

Recommendation: That the Board approve, adopt, and authorize the President to sign Resolution No. 07-24-1212, “A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT RELATING TO THE LOS ANGELES COUNTY WATER PLAN.”

9. INFORMATION CALENDAR

10. RECEIVE AND FILE

1. Monthly Financial Report
2. Education Programs Update
3. New Education Consultant for On Campus Assembly Program
4. New Content Management System Update
5. Newsletter Update
6. Doing Business with West Basin Ad Buy

7. Monthly Communications Update
8. Monthly Conservation Programs Update
9. Monthly Water Bottle Filling Station Program Update
10. Monthly Engineering Report
11. Monthly Operations Report
12. State and Federal Legislative Update for June 2024
13. Monthly Metropolitan Water District Update
11. **GENERAL MANAGER'S ACTIVITIES REPORT**
12. **GENERAL COUNSEL'S REPORT**
13. **AB1234 REPORTING COMPLIANCE**
14. **CLOSED SESSION**
 - A. Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 2 matters
 - B. Conference with Legal Counsel - Initiation of Litigation. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 3 matters
 - C. Conference With Legal Counsel - Existing Litigation (2 Cases) Paragraph (1) of Subdivision (d) of Section 54956.9. Name of Cases: Aqueous Film-Forming Foams Product Liability Litigation, Master Docket No. 2:18-mn-2873-RMG; City of Camden, et al. v. BASF Corporation, Civil Action No.: 2:24-cv-03174-RMG; City of Camden et. al. v. Tyco Fire Products LP, Civil Action No.: 2-24-cv-02321-RMG
 - D. Public Employee Performance Evaluation. Title: General Manager
 - E. Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Rolling Hills Estates July 2023 Landslide Government Claims - 5 Claims: Teltscher; Kang & Cho; Zee; Cho; and Troy.
15. **DIRECTORS COMMENTS/FUTURE AGENDA ITEMS**
16. **ADJOURNMENT**
17. **NEXT SCHEDULED MEETING** The next Regular meeting is scheduled to be held on August 26, 2024.

NOTE: At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Notice of this agenda and materials may be found at the District's Office located at 17140 S Avalon Boulevard, Carson, California and on the District's website at www.westbasin.org. For further information or questions, please contact the Board Secretary at (310) 217-2411. Disability-related aids, language translation or other services are available to enable persons with a disability to participate in this meeting, consistent with the federal Americans with Disabilities Act of 1990 and can be provided by the Board Secretary upon request. Should you require special accommodations to participate in the meeting, including language translation, please contact the Board Secretary at least 72 hours in advance of the meeting at (310) 217-2411.