



AGENDA

FINANCE AND ADMINISTRATION COMMITTEE and SPECIAL MEETING OF THE BOARD OF DIRECTORS

WEST BASIN MUNICIPAL WATER DISTRICT
November 19, 2024 – 11:30 AM

West Basin Municipal Water District
17140 S. Avalon Blvd.
Carson, CA 90746

And

Director Gray will participate remotely from:
3008 W. 82nd Place
Inglewood, CA 90305

Teleconference Option for Public Participation

[Join the meeting now](#)

Meeting ID: 222 751 509 892

Passcode: 3uwxob

Dial in by phone

[+1 213-349-1594,,580526582#](#) United States, Los Angeles

Phone conference ID: 580 526 582#

Scott Houston, Chair | Harold Williams, Member | Gloria Gray, Alternate

* The Finance and Administration Committee meeting is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board, who are not assigned to the Finance and Administration Committee, may attend and participate as members of the Board, whether or not a quorum of the Board is present. In order to preserve the function of the Committee as advisory to the Board, members of the Board who are not assigned to the Finance and Administration Committee will not vote on matters before the Committee.

1. **CALL TO ORDER**

2. **DETERMINATION OF QUORUM**

3. **PUBLIC COMMENT**

NOTE: Members of the public are invited to present comments to the Board on matters within the District's jurisdiction but not on the agenda. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to inform the Board Secretary prior to the start of the meeting. The public may present comments on agenda items when the matter is called. The Brown Act prohibits action or discussion on items not appearing on the agenda. However, directors and staff are allowed to briefly respond to statements made or questions asked during this portion of the agenda. Directors and staff may also ask questions for clarification in response to a public comment.

4. **PRESENTATIONS**

5. ACTION CALENDAR

A. Approval of Minutes

Recommendation:

That the Board approve the:

October 9, 2024 – Special Board Minutes

October 17, 2024 – Public Information & Education Committee and Special Board Minutes

October 28, 2024 – Regular Board Minutes

B. Consider Sponsorship of Fiscal Year 2024-25 Community Outreach Event

Recommendation:

Director Houston recommends that the Board consider approving sponsorship of the 2025 Screenland 5K event scheduled to be held on Saturday, March 1 and Sunday, March 2, 2025, in the amount of \$2,250.

C. Consider Fiscal Year 2024-25 District Sponsorship Requests

Recommendation:

1. That the Board consider approving sponsorship of the South Bay Cities Council of Governments' 25th Annual General Assembly to be held March 27, 2025 at the Carson Community Center, and that it determines the appropriate sponsorship level;

2. That the Board consider approving Annual Sponsorship of the Urban Water Institute (inclusive of the Spring Conference and the Annual Water Conference), and that it determines the appropriate sponsorship level; and

3. That the Board consider approving sponsorship of the 2025 WaterReuse Annual Symposium to be held March 16–19, 2025 at the JW Marriott Tampa Water Street in Tampa, FL, and that it determines the appropriate sponsorship level.

D. Adopt Resolution No. 11-24-1217: Amend Procurement Policy

Recommendation:

That the Board approve, adopt, and authorize the President to sign Resolution No. 11-24-1217 "RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT AMENDING THE WEST BASIN MUNICIPAL WATER DISTRICT ADMINISTRATIVE CODE AS IT RELATES TO THE PROCUREMENT POLICY."

6. INFORMATION CALENDAR

A. New Agenda Management System Update

B. Fiscal Year 2023-2024 Small & Local Business Enterprise Annual Report

C. Fiscal Year 2024-25 1st Quarter Financial Results

D. Monthly Financial Report

7. CLOSED SESSION

8. DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

9. ADJOURNMENT

10. NEXT SCHEDULED MEETING The next Regular meeting is scheduled to be held on December 17, 2024.

NOTE: At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Notice of this agenda and materials may be found at the District's Office located at 17140 S Avalon Boulevard, Carson, California and on the District's website at www.westbasin.org. For further information or questions, please contact the Board Secretary at (310) 217-2411. Disability-related aids, language translation or other services are available to enable persons with a disability to participate in this meeting, consistent with the federal Americans with Disabilities Act of 1990 and can be provided by the Board Secretary upon request. Should you require special accommodations to participate in the meeting, including language translation, please contact the Board Secretary at least 72 hours in advance of the meeting at (310) 217-2411.