

# STAFF REPORT

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**DATE:** August 26, 2024  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Laura Ham, VP, Planning, Grants and Procurement  
**SUBJ:** DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO  
TO EXECUTE CALTRANS FY24-25 SUSTAINABLE  
COMMUNITIES GRANTS

## RECOMMENDATION

Adopt the Attached Resolution.

## RESULT OF RECOMMENDED ACTION

Approval of authority to receive funds will enable SacRT to access FY 2024/25 Caltrans Sustainable Communities Planning Grant funds for the Sacramento Safe Routes to Transit and Reimagining Roseville Road Light Rail Station for Equitable Access projects in the amount of \$ 619,710. Grant funds will be matched with \$80,290 in kind labor.

## FISCAL IMPACT

The total cost for the two projects is \$700,000. Sustainable Communities Planning grants fund \$619,710 of the cost. Grant funds will be matched with \$89,290 in kind labor for the remaining cost. One of the two projects is concurrently being added to the FY 2025 Capital Budget. The 2nd project was previously included in the capital budget.

## DISCUSSION

This is an administrative action that is required to satisfy a requirement of the Caltrans Sustainable Communities Planning Grant program. In January 2024, SacRT submitted two grant applications to Caltrans for the FY 2024/25 Sustainable Communities Planning Grant Program for Sacramento Safe Routes to Transit and Reimagining Roseville Road Light Rail Station for Equitable Access. At the same time, the City of Folsom submitted the Sustainable Transit Connections to Health Services Planning and Feasibility Study application as the lead applicant, with SacRT as a sub applicant.

The Sacramento Safe Routes to Transit grant provides funds to conduct a comprehensive review of active transportation plans in the Sacramento area, including SacRT's Bus Stop Improvement Plan (BSIP), to analyze conditions, prioritize locations, and formulate recommendations for safe routes to transit options. The Reimagining Roseville Road Light Rail Station for Equitable Access grant funds the planning effort to reopen and enhance Grand Avenue bridge access to the Roseville Road Light Rail Station. The Sustainable Transit Connections to Health Services Planning and Feasibility Study grant

funds planning for sustainable transit connections that support planned future rapid growth in the City of Folsom while reducing greenhouse gas emissions, relieving existing congestion on US-50 and local roads, and providing an alternative regional transportation mode.

In July 2024, Caltrans recommended the above three projects for FY2024/25 Sustainable Communities Planning Grant award. A Caltrans pre-condition for grant award to the grantee SacRT for the Sacramento Safe Routes to Transit and Reimagining Roseville Road Light Rail Station for Equitable Access projects is a Board Resolution identifying SacRT's Authorized Representative. The Authorized Representative can accept the grant award and execute the grant documents necessary to receive the grant funds.

A Board Resolution identifying SacRT's Authorized Representative is not necessary for the City of Folsom Sustainable Transit Connections to Health Services Planning and Feasibility Study because SacRT is a sub applicant. Funding for this project will be provided in a separate subrecipient agreement between SacRT and the City of Folsom.

Budgets for two of these three projects are being added to the FY 2024/25 SacRT Capital Budget in a separate Board action. The 3rd project was previously included in the FY2024/25 Capital Budget.

Staff recommends that the Board delegate authority to the General Manager/CEO to execute grant documents with the California Department of Transportation (Caltrans) to receive FY 2024/25 Caltrans Sustainable Transportation Planning Grant funds.

RESOLUTION NO. 2024-08-082

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

August 26, 2024

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO EXECUTE CALTRANS FY24-25 SUSTAINABLE COMMUNITIES GRANTS**

WHEREAS, the Board of Directors of the Sacramento Regional Transit District (SacRT) is eligible to receive Federal and/or State funding for certain transportation planning related plans, through the California Department of Transportation (Caltrans).

WHEREAS, the Caltrans approved FY 2024-25 Sustainable Communities Planning Grant funds to be granted to SacRT through Caltrans to fund the Sacramento Safe Routes to Transit Plan, and the Reimagining Roseville Road Light Rail Station for Equitable Access Plan.

WHEREAS, a Restricted Grant Agreement needs to be executed with Caltrans before such funds can be claimed through the Transportation Planning Grant Programs.

WHEREAS, the Board of Directors for Sacramento Regional Transit District wishes to delegate authority to execute these agreements, any related documents, forms, applications and any amendments thereto.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board of Directors of the Sacramento Regional Transit District does hereby delegate authority to the General Manager/CEO or his designee, to execute all Restricted Grant Agreements, any amendments thereto and any related forms, applications and documents, with the California Department of Transportation to obtain FY 2024-25 Sustainable Communities Planning Grant Program Funds.

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PATRICK KENNEDY, Chair

A T T E S T:  
HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary