

FREQUENTLY ASKED QUESTIONS CONCERNING ONLINE JURY

***MOST IMPORTANT*:** Carefully read the entire summons.

WHAT IS THE SUMMONS DATE?

The summons date, also known as the report date, will be on the Tuesday before the service week.

WHAT IS THE SERVICE WEEK?

The service week (trial week) could be the entire week following the Tuesday report or summons date; however, your service may be required for longer than a week, according to the needs of the courts.

WHAT INFORMATION DO I NEED TO REGISTER ONLINE?

To sign in to the eResponse system, you will need to enter your juror ID number and your birthdate. Please provide a good email address and phone number so that you can receive notifications.

HOW WILL I BE NOTIFIED IF I AM ON A JURY PANEL?

You will be contacted by your given method of communication via text, email or phone on Thursday or Friday following your summons date (report date). Be sure to check your junk mail or spam. You must add the following email to your contacts: jurypool@lubbockcounty.gov. The text you receive will have an 806 area code.

WHAT SHOULD I DO IF I HAVE NOT BEEN NOTIFIED?

If you have not received notification from the court by Friday following the summons date (report date), please contact Central Jury at (806) 775-1369, (806) 775-1367, (806) 775-1577 or by emailing jurypool@lubbockcounty.gov.

CAN I RESPOND TO THE TEXT OR EMAIL NOTIFICATION?

No. The notifications that are sent via text/email are from a NO REPLY notification system. To contact jury, please call (806) 775-1369, (806) 775-1367, (806) 775-1577 or by emailing jurypool@lubbockcounty.gov.

COULD I BE PLACED ON A JURY PANEL FOR MORE THAN JUST ONE DAY OR WEEK?

Yes, depending on the needs of the courts. If you are chosen to be on a panel, your service may be required for more than one week.

WHAT IF I DO NOT HAVE ACCESS TO THE INTERNET, A SMARTPHONE OR A COMPUTER?

Public access computers are available at public libraries, or you may ask your employer for permission to get on the Lubbock County Jury website: <https://www.lubbockcounty.gov/jury>. There are also computers available at Central Jury, 1302 Crickets Avenue, Lubbock, TX from 8a.m. – 5p.m., Monday – Friday, excluding holidays.

IF I REPORT ONLINE, DO I HAVE TO REPORT TO THE CENTRAL JURY ROOM ON THE SUMMONS DATE (REPORT DATE)?

No. If you reported online, you DO NOT have to appear at the Central Jury Room. Please note that you MUST be available for being placed on a jury panel Monday – Friday of the following week or longer, depending on the needs of the courts.

WILL I RECEIVE NOTIFICATION EVEN IF I HAVE NOT BEEN PLACED ON A JURY PANEL?

Yes. If you have not received notification that your service is not needed by the end of the day on the Friday after your summons date, please contact us at (806) 775-1369, (806) 775-1367 or (806) 775-1577 or by emailing jurypool@lubbockcounty.gov.

IF I REQUEST AN EXEMPTION OR A DISQUALIFICATION, WILL I RECEIVE NOTIFICATION THAT THE EXEMPTION OR DISQUALIFICATION HAS BEEN ACCEPTED OR DENIED?

Yes. You should receive notification from the court if your request has been accepted or denied.

WHAT TIME DO I NEED TO APPEAR FOR MY JURY SERVICE?

You need to appear no earlier than 15 minutes before your assigned jury time listed in your notification to appear, which you should receive via text and/or email.

WHAT IF I HAVE BEEN NOTIFIED THAT I HAVE BEEN PLACED ON A JURY PANEL AND SOMETHING COMES UP WHERE I AM NOT ABLE TO APPEAR?

You must speak directly with the assigned court. Please call: (806) 775-1355, or click the following link to get contact information for each individual court: [Lubbock County Courts](#)

Click here to register online for jury service: [Online Registration](#)