

## **Schedule A Persons with Disability OPPORTUNITY**

**Opening Date: July 16, 2024; Closing Date: July 22, 2024**

Announcement of a Schedule A Persons with Disability appointment at the Health and Human Service (HHS), Office of Inspector General (OIG), Office of Investigations (OI).

**POSITION:** Criminal Investigator GL-1811-09

**APPLICABILITY:** This position is open to all U.S. Citizens that meet Schedule A hiring authority - [Getting a Job \(opm.gov\)](#) : [The ABCs of SCHEDULE A Tips for Applicants with Disabilities on Getting Federal Jobs | U.S. Equal Employment Opportunity Commission \(eoc.gov\)](#)

**LOCATION OF ASSIGNMENT:** Miami Lakes, Florida

**DESCRIPTION OF KEY ASSIGNMENT/DUTIES:** The incumbent will perform various developmental duties and responsibilities as assigned. The incumbent will receive informal and on-the-job training which are intended to enhance individual technical competencies.

**Duties include at the full performance level GS-13 but not limited to:**

- Serving as team leader for cases that concern extremely sensitive matters related to critical issues complicated by obscure leads, few visible records, conflicting evidence, other language and cultural barriers.
- Investigating suspected violators include highly organized activities interwoven with legitimate business activities and seemingly respectable organizations, such as providers of health care services and equipment, hospitals and nursing homes, and home health agencies in various locations nationwide.
- Planning, coordinating, and initiating contacts with Federal, State, and local officials, and other organization and individuals related to matters under investigation.
- Providing advice and assistance to DOJ and U.S. Attorneys in the preparation of cases for presentation to Federal, State, or local grand juries.
- Reviewing complaints submitted to the OIG, prepares a written analysis of the thoroughness, accuracy, and timeliness of the investigations and compliance with investigative policies and procedures.

**TO QUALIFY FOR THIS POSITION:** Applicants must meet all the qualification requirements described below by the closing date of this announcement.

**Training Requirements:** Successful completion of the Criminal Investigator Training Program at the Federal Law Enforcement Training Center (FLETC) or an approved equivalent is required. Must successfully qualify with OI-issued firearms on an approved course of fire and successfully complete OI Control Tactics training program. Appointments to this position will be terminated if all of the above are not satisfactorily completed.

**Minimum Age Requirements:** The minimum entry age for this position is 21 years of age and the maximum entry age for this position is 36 years of age (the date of appointment must be no later than

the date immediately preceding the 37th birthday) unless you have sufficient prior Federal service in a covered law enforcement position.

**GL-09 Specialized Experience:** For the GL-09 applicants must have 1 year of specialized experience equivalent to the GL-07 grade level in the Federal service which provided the applicant with the particular knowledge, skills and abilities to perform the duties of the position. Qualifying specialized experience must demonstrate: Experience providing (1) searching public records, databases and materials to identify patterns and inconsistencies; and (2) assist in interviewing witness/employees to verify facts and obtain specific pieces of information; and (3) securing signed statements, and documentary evidence to be included in reports or case records.; **OR**

Have 2 years of progressively higher level graduate education leading to a master's degree or master's or equivalent graduate degree; **OR**

Have a combination of experience and education as described above which, when combined, is equivalent to 100% of the qualification requirement.

**NOTE: Applicants must submit supporting transcripts if any part of qualifications is based on education.**

This position authorizes the incumbent to carry a firearm and must meet the Lautenberg Amendment requirements as described in Title 18, USC Section 992 (g). Any person who has been convicted of a felony, a misdemeanor or crime of domestic violence cannot lawfully possess a firearm. The term convicted as defined by the statute, excludes any person whose conviction has been expunged, set-aside, pardoned, or any person whose civil rights have been restored, so long as the restoration does not restrict the shipping, transport, possession or receipt of firearms or ammunition. Candidates who have been convicted of a felony or misdemeanor or crimes of domestic violence within the meaning of the referenced statute are not eligible for this position.

**Law Enforcement Retirement:** This position meets the eligibility criteria for law enforcement retirement under both the Civil Service Retirement Systems (CSRS) and the Federal Employees Retirement System (FERS). Employees covered by either retirement system that reach age 50 or over with at least twenty years of service as a law enforcement officer are qualified for law enforcement retirement. In addition, employees covered by FERS (all new hires to the federal government) of any age with at least twenty-five years of service as a law enforcement officer are qualified for law enforcement retirement. Finally, employees who reach age 57 with at least twenty years of service as a law enforcement officer are subject to mandatory retirement. This position is approved for Primary Law Enforcement coverage under 5 (USC) 8336 (c) or 5 USC 8412 (d).

**PERIOD OF ASSIGNMENT:** Permanent / Full-Time / Excepted Service

**APPLICATION PROCEDURES AND WHAT TO SUBMIT:**

To apply for this position, you must provide a complete Application Package which includes:

**RESUME:** For qualifications determinations your resume must contain dates of employment (i.e., month/year to month/year, or month/ year to present). Resumes that do not contain this information will be marked as insufficient and applicants may not receive consideration for this position.

**SCHEDULE A LETTER:** You must provide a proof of a disability letter stating that you have an intellectual disability, severe physical disability, or psychiatric disability. You can get this letter from your doctor, a licensed medical professional, a licensed vocational rehabilitation specialist or any federal, state or local agency that issues or provides disability benefits.

**TRANSCRIPT:** If using education in lieu of experience, a transcript must be submitted with your application package.

- Education used as part of an application package will only be considered if complete transcripts are submitted and must be from an accredited institution as recognized by the U.S. Department of Education. To see if your institution is accredited, please follow this link:  
<http://ope.ed.gov/accreditation/Search.aspx>

-Foreign Education: Education completed in foreign colleges or universities may be used to meet education requirements if you can show that the foreign education is comparable to that received in an accredited educational institution in the United States. It is your responsibility to provide such evidence when applying. Click on the link for a [list of accrediting organizations](#) recognized as specializing in interpretation of foreign education credentials.

**To be considered you must email your resume and other required documents no later than 11:59p.m. EST on July 22, 2024.**

**POINT OF CONTACT:** Interested applicants must email a resume to Becky Collier at: [rebecca.collier@oig.hhs.gov](mailto:rebecca.collier@oig.hhs.gov) no later than Monday July 22, 2024.

**EVALUATION CRITERIA:** Applicants will be evaluated based on the information provided in resume, and/or transcripts. Applicants with relevant experience related to the duties of this position will be considered for the position.

**EQUAL EMPLOYMENT OPPORTUNITY:** All eligible applicants will receive consideration for the developmental assignment without regard to race, religion, color, national origin, age, sex, disability, political affiliation, or any other non-merit factor.

*The Fair Chance to Compete for Jobs Act (FCA) prohibits federal agencies from requesting an applicant's criminal history record **prior** to extending a conditional offer of employment. **In accordance with 5 U.S. Code § 9202(c) and 5 C.F.R § 920.201 certain positions are exempt from the provisions of the FCA.** Applicants who believe they have been subjected to a violation of the FCA may submit a written complaint to the Department by email at [FairChanceAct@hhs.gov](mailto:FairChanceAct@hhs.gov).*

**Reasonable Accommodation:** If you need a reasonable accommodation for any part of the application and hiring process, please contact [EEOSC.Accommodations@hhs.gov](mailto:EEOSC.Accommodations@hhs.gov)