



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
October 08, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, October 8, 2024. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

MAYOR WOODS
VICE MAYOR WILSON
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER JONES

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION.

TITLE: CITY ATTORNEY.

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) **CLOSED SESSION REPORT**

(9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(10) **COMMUNITY ANNOUNCEMENTS**

(11) **PRESENTATIONS**

- a. PRESENTATION OF THE NEW SPOTLIGHT ON SMALL BUSINESS VIDEO SERIES FEATURING THE NOOK.
- b. THE PARKS, RECREATION AND LIBRARY SERVICES DEPARTMENT MANAGER WILL INTRODUCE SENIOR RECREATION SPECIALIST, BRIANNA QUINTANILLA.

(12) **CITY MANAGER REPORTS**

- a. INTERVIEWS AND APPOINTMENT TO THE PLANNING COMMISSION

Summary:

On August 27, 2024, the City Council authorized staff to open a recruitment process seeking residents interested in serving as a Planning Commissioner for the remainder of the term, ending May 31, 2025. This evening, the City Council will interview candidates and appoint a Planning Commissioner.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Interview and appoint one Commissioner to the Planning Commission to serve the vacant term through May 31, 2025.

- b. PROFESSIONAL SERVICES AGREEMENT WITH BLUDOT TECHNOLOGIES, INCORPORATED (BLUDOT) FOR THE OPEN REWARDS APP AND ECONOMIC DEVELOPMENT SHOP LOCAL INCENTIVES UPDATE

Summary:

As a follow up to the budget workshop, staff developed a pilot program in collaboration with the Signal Hill Chamber of Commerce (Chamber), to incentivize the community to shop local. One of the proposed initiatives is the development of a distinctive "Shop Local" year-round campaign, including a new logo to brand and promote local shopping and dining. The new logo would be included in a Shop Local collaborative campaign with the Chamber and utilized year-round to promote Signal Hill based businesses. A second component to the Shop Local program is a rewards system to incentivize residents and non-residents to shop in Signal Hill. The proposed new rewards program incentivizes local shopping by giving customers a percentage cash back every time they shop at participating stores. The proposed Shop Local programs align with the City's Strategic Plan, which focuses on enhancing the local economy and supporting our downtown core.

Staff researched various incentive programs and proposes contracting with a company called Bludot Technologies (Bludot). Bludot has a proprietary developed app, which allows customers to access a rewards program. The app also collects key metrics that provide the City with data regarding the return on investment of the pilot program. The City's proposed investment in the pilot program is \$10,000 for Fiscal Year 2024-2025. By participating in this program, the community would contribute to the growth of our local economy, strengthen the marketing for Signal Hill based businesses, and help create a dynamic and thriving business environment.

Strategic Plan Goal(s):

Goal No. 3 Economic and Downtown Development: Improve the local

economy, support local businesses, and create a vibrant downtown core.

Recommendations:

1. Authorize the City Manager to enter into a one-year Professional Services Agreement with Bludot Technologies, for the subscription of Open Rewards, a proprietary software application, for a total not-to-exceed amount of \$6,000, through June 30, 2025, in a form approved by the City Attorney.
 2. Approve a one-time Local Rewards Sponsorship in the amount of \$10,000. If approved, the Sponsorship amount would be held by Bludot Technologies and dispersed as reward redemptions through June 30, 2025.
- c. RESOLUTION DECLARING FINAL ACCEPTANCE OF THE EMERGENCY SLOPE FAILURE REPAIR SERVICE PANORAMA PROMENADE AND MOLINO AVENUE AND 20TH STREET PROJECT PURSUANT TO THE PUBLIC WORKS CONTRACT WITH ZIMPRICH ENGINEERING INCORPORATED

Summary:

In February of this year, the City experienced significant damage to the Panorama Promenade and slope adjacent to Molino Avenue and 20th Street. The City Council adopted a resolution ratifying the City Manager's proclamation of the existence of a local emergency. The City Council subsequently adopted resolutions authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street with its last 60-day resolution extension adopted on August 27, 2024.

The City Council also adopted a proposed Resolution authorizing appropriations from the Fiscal Year 2023-24 General Fund Unassigned Fund Balance/Capital Improvement Projects Reserve fund for needed immediate short-term repairs in the amount of \$800,000. The City Council also approved a Public Works contract with Zimprich Engineering Incorporated, for a not-to-exceed amount of \$431,910, for emergency work pertaining to the Panorama Promenade Trail and the Molino Avenue and 20th Street slope immediate repair projects.

Zimprich Engineering Incorporated (Zimprich Engineering) completed work for the Panorama Promenade Trail and the Molino Avenue and 20th Street slope repairs to the satisfaction of the Public Works Department and in accordance with the project specifications. Staff recommends the City Council adopt a resolution declaring final acceptance of the work performed by Zimprich Engineering.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLAN SPECIFICATIONS FOR THE EMERGENCY SLOPE FAILURE REPAIR SERVICE PANORAMA PROMENADE TRAIL AND MOLINO AVENUE AND 20TH STREET PROJECT IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN ZIMPRICH ENGINEERING INCORPORATED AND THE CITY OF SIGNAL HILL

d. VERIFICATION OF QUORUM FOR FUTURE CITY COUNCIL MEETINGS

Summary:

Staff is seeking verification whether a quorum will be present for the regular City Council meetings of November 26, 2024, and December 24, 2024, due to potential scheduling conflicts with the holiday season. Additionally, the City Council will discuss holding only one meeting in the months of July and August when vacations often occur due to the summer holiday season and determine if a quorum will be met for the meetings of July 8, 2025, and August 12, 2025.

Recommendation:

Determine whether a quorum of the City Council will be present for the regular meetings of November 26, 2024, December 24, 2024, July 8, 2025, and August 12, 2025.

(13) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. RESOLUTION DECLARING FINAL ACCEPTANCE OF THE FUEL STATION CANOPY REPLACEMENT PROJECT PURSUANT TO THE PUBLIC WORKS CONTRACT WITH VICON ENTERPRISE INCORPORATED

Summary:

The fuel station canopy located at the Public Works Yard, 2175 28th Street, was originally constructed in 1982; the canopy had reached its maximum useful life and needed replacement. Fuel dispensing stations are required to have a canopy in accordance with California Fire Code 406.7.2 and for general compliance with the State Water Resource Control regulations for purposes of accidental discharge of fuel and automotive fluids into the stormwater runoff. Vicon Enterprise Incorporated (Vicon) completed work for the Fuel Canopy Replacement Project (Project No. 90.17015) to the satisfaction of the Public Works Department and in accordance with the project specifications. Staff recommends the City Council adopt a resolution declaring final acceptance of the work performed by Vicon.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLAN SPECIFICATIONS FOR THE FUEL CANOPY REPLACEMENT PROJECT (PROJECT NO. 90.17015), IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN VICON ENTERPRISE INCORPORATED AND THE CITY OF SIGNAL HILL

- b. WARRANT REGISTER DATED OCTOBER 8, 2024

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated October 8, 2024.

- c. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of September 24, 2024.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(14) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER JONES
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR WILSON
MAYOR WOODS

(15) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 22, 2024, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.