

CITY COUNCIL MEMORANDUM

July 10, 2024



TO: City Council and Mayor
FROM: Ericka L. Burnett, City Clerk *Ericka L. Burnett*
SUBJECT: Nominations – Fire Prevention Board of Appeals

SUMMARY:

The Fire Prevention Board of Appeals was established by Council Ordinance as a Board of Appeals to review grievances regarding the decisions of the Fire Marshall.

The Fire Prevention Board of Appeals is composed of five members and two alternate members appointed by Council. **Members shall have expertise in building construction and fire safety standards. No more than one of said members or their alternates shall be engaged in the same business, profession, or line of endeavor.**

The term of Board Members James Lee and Michael Ritz will expire August 31, 2024. Board Member Ritz wishes to be considered for reappointment. Board Member Lee does not wish to be considered for reappointment. Also, the term of Board Members Ian Barber and Jay Larson have expired. Additionally, there are vacancies on the board for a member, term expiring August 31, 2025; and two alternate members, terms expiring August 31, 2026. It is necessary for Council to make appointments to the board. This board meets on an as-needed basis.

A list of the current members is attached for Council's review. Nomination forms are also attached and should be submitted to the City Clerk's office by 5:00 P.M., Thursday, July 25, 2024, for consideration at the August 8, 2024, meeting.

Attachments