

NOTIFICATION TO SHAREHOLDERS

To: Valued Shareholders of PETRONAS Dagangan Berhad

NOTIFICATION TO SHAREHOLDERS OF THE FULLY VIRTUAL 40TH ANNUAL GENERAL MEETING (40TH AGM) OF PETRONAS DAGANGAN BERHAD (THE COMPANY)

We are pleased to inform you that the fully virtual 40th AGM of the Company will be held as stated below:

Date	Time	Venue/Online Platform	QR Code
25 April 2022 (Monday)	10.00 a.m.	<p>a. Broadcast Venue* Meeting Rooms 406 – 407 (Virtual Studio) Level 4, Kuala Lumpur Convention Centre, Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia</p> <p>b. Online Platform TIIH Online website at https://tiih.online with Remote Participation and Voting (RPV) facilities</p>	

*Broadcast venue refers to a physical venue where the Chairman and essential individuals are present to facilitate the conduct of a fully virtual general meeting. Shareholders will not be allowed to attend the 40th AGM in person at the Broadcast Venue on the day of the meeting.

In this respect, please scan the QR Code for the documents of the Company as stated below, which are also available at <https://www.mymesra.com.my/investor-relations/integrated-reportannual-report-and-financial-performances/integrated-report-annual-report>

1. Integrated Report 2021 (IR2021);
2. Corporate Governance Report 2021;
3. Notice of the 40th AGM;
4. Proxy Form; and
5. Administrative Guide

The Securities Commission Malaysia had, on 16 July 2021, issued a revised Guidance Note on the Conduct of General Meetings for Listed Issuers stating various modes of conducting general meetings for areas with movement restriction subject to the requirements under the prevailing and applicable Standard Operating Procedure ("SOPs") (Revised Guidance Note). The Revised Guidance Note further states that listed issuers are encouraged to continue leveraging on technology to conduct their general meetings beyond the Movement Control Order in accordance with the recommendation stated under Practice 13.3 of the Malaysian Code on Corporate Governance 2021.

In line with the Government's directive and Revised Guidance Note, the Company will conduct the 40th AGM **on a virtual basis through live streaming and online remote voting** via RPV facilities which are available on Tricor Investor & Issuing House Services Sdn Bhd's (Tricor) TIIH Online website at <https://tiih.online>.

Shareholders are to attend, participate, speak (by posing questions to the Board via real time submission of typed texts) and vote (collectively referred to as "participate") remotely at this 40th AGM via the RPV facilities provided by Tricor via its TIIH Online website at <https://tiih.online>. You may also consider appointing the Chairman of the Meeting as your proxy to attend and vote on your behalf at the 40th AGM.

If you have not registered yourself as a user of **TIIH Online**, we urge you to do so for attendance at this 40th AGM. Once you are accepted as a registered user, you can access <https://tiih.online> and login with your user ID (e-mail address) and password under "e-Services". You are required to register your attendance via RPV at the 40th AGM in accordance with the procedures as set out in the Administrative Guide.

If you would like to appoint a proxy or corporate representative to attend and vote on your behalf at the 40th AGM, please refer to the procedures for such appointment in the Administrative Guide. You must also be a registered user of **TIIH Online** if you choose to submit the proxy form or corporate representative certificate by electronic means for such appointment and indicate your voting instructions therein.

As a shareholder of the Company, you may request for a printed copy of the IR2021 at <https://tiih.online> by selecting "Request for Annual Report" under the "Investor Services" or alternatively, request through telephone or e-mail to Tricor at the number or e-mail address given below. However, please consider the environment before requesting for the printed copy of the IR2021. You may also submit questions in advance of the 40th AGM at <https://tiih.online> by selecting "e-Services" as set out in the Administrative Guide no later than **Saturday, 23 April 2022 at 10:00 a.m.**

Alternatively, you may also send your questions for the 40th AGM to the following email address:

Investor Relations: petdagIR@petronas.com

Should you require any assistance on the above, kindly contact Tricor at 03-2783 9299 or is.enquiry@my.tricorglobal.com.

We thank you for your continued support to the Company.

Yours faithfully
PETRONAS DAGANGAN BERHAD

AZRUL OSMAN RANI
Managing Director/Chief Executive Officer